



## Hummingbird Enterprise™ Webtop JumpStart

The Hummingbird Enterprise Webtop provides people in organizations with a single point of access to internal and external information and to applications for personal productivity, collaboration, knowledge capture, knowledge reuse, and active participation in enterprise systems.

### Hummingbird Enterprise™ Webtop JumpStart Objectives

- > Enhance your organization's experience with Hummingbird during the initial phases of the Portal project
- > Accelerate the design and deployment process
- > Create a functioning Hummingbird Enterprise Webtop in your own business environment for testing, evaluation and further development

Whether deployed separately or in combination with other applications in the Hummingbird product family, the Hummingbird Enterprise Webtop enables sweeping improvements in information access, decision making, the speed and quality of human interaction, the execution of tasks and processes, and the creation and reuse of work products of all types.

Using the Hummingbird Enterprise Webtop, organizations can easily leverage existing enterprise applications and information repositories, providing people with radically improved access to the enterprise's valuable information assets and mission-critical processes. The result is a user-centric, web-based environment that seamlessly enables people to manage and act on information across the enterprise. From a single point of access and single logon, Hummingbird Enterprise Webtop inspires you to collaborate with others, share knowledge and information, and take action on information and issues regardless of their location or the format in which they are stored.

### Hummingbird Enterprise Webtop JumpStart

Until you see the Hummingbird Enterprise Webtop operating in your organization with your own data, it may be difficult to recognize just how valuable the Hummingbird Enterprise Webtop will be in capitalizing on your enterprise's knowledge and providing a competitive business edge. To help your organization move forward, Hummingbird Professional Services will install our portal solution and its underlying technology at your site. Hummingbird will provide training on the application, enhance the Hummingbird Enterprise Webtop with configurations reflecting a subset of your organization's needs, and demonstrate its capabilities in your environment, using your own data. In addition, as part of the JumpStart, we will begin transferring knowledge about the Hummingbird Enterprise Webtop to your administrators and business process managers, and we will start gathering requirements for the next logical step in a full deployment.

### Phases and Deliverables

1. Off-site preparation for the JumpStart engagement.
2. On-site quick review of your organization's Webtop objectives.
3. On-site installation and configuration of Hummingbird Enterprise Webtop in a suitable test environment.
4. On-site orientation to the Hummingbird Enterprise Webtop for your project team.
5. Analysis of the work needed to design and deploy the Hummingbird Enterprise Webtop in your production environment.

### Consultants

Every engagement for a Hummingbird Enterprise Webtop JumpStart will have a project manager assigned for purposes of client communication, quality assurance and escalation. Every project will also include a technical consultant to guide the client through the technical facets of the implementation.

### Focus

- > Installation and configuration of Hummingbird Enterprise Webtop and Hummingbird Enterprise KM™ components in a test environment.
- > Indexing of a sample set of customer data from NT file systems, Web sites (internal and/or external), Microsoft Exchange public folders or Lotus Notes databases.
- > Configuration of a document management library and the importing of a subset of documents to a repository accessible by the Hummingbird Enterprise Webtop (This applies if your organization has or is acquiring a Hummingbird Enterprise™ DM Enterprise System.).
- > Installation of several standard e-Clip™ plug-ins to provide access through the Hummingbird Enterprise Webtop to common resources, such as Outlook in-boxes and calendars. In addition, and as time permits, we will build an e-Clip to link to a sample Web site.
- > Gathering and documenting preliminary information for customization of the Hummingbird Enterprise Webtop interface for your business environment.
- > A written report describing the activities of the week, including a checklist of settings to allow you to reinstall the software yourself if you wish to do so.

- > A Proposal for Hummingbird Enterprise Webtop full-deployment consulting services.
- > Informal knowledge transfer to members of your Hummingbird Enterprise Webtop project team.

At Hummingbird, we believe our customers require exceptional solutions comprised of technology, technical competencies and management consulting skills — all directed and organized to help our customers succeed. Hummingbird offers a broad range of solutions to help you satisfy your complex technical and business requirements. An outstanding customer experience is our top priority, and satisfied customers are our goal.

### About Hummingbird

Hummingbird Ltd. (NASDAQ: HUMC, TSX: HUM) is a global company that designs, manufactures and markets enterprise content management (ECM) solutions. Our flagship offering, Hummingbird Enterprise™ is an integrated platform of modular and interoperable technologies comprised of document, knowledge and records management, collaboration, search, retrieval, business intelligence, data integration, portal, and connectivity.

Founded in 1984, Hummingbird employs 1470 people and serves more than 33,000 customers, including 90% of the Fortune 500. Hummingbird solutions are sold directly from 40 offices worldwide and through our Alliance Network of partners and resellers.

### For More Information

Please contact your nearest Hummingbird office in North America and ask to speak with a representative of Hummingbird Professional Services.



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